



## AGENDA

### SUNBEAM FAMILY SERVICES, INC. BOARD OF DIRECTORS REGULAR BOARD MEETING, FEBRUARY 24, 2025 12:00 – 1:30 PM

This Board Meeting will be held at Sunbeam Home, 1100 NW 14th ST., Oklahoma City, Oklahoma 73106 in accordance with the Administrative Procedures Act and Open Meeting Act. Notice of this Meeting is being provided at least twenty-four (24) hours in advance of the meeting by posting at Sunbeam’s principal location at 1100 NW 14<sup>th</sup> Street, Oklahoma City, Oklahoma, and on Sunbeam’s website ([www.sunbeamfamilyservices.org](http://www.sunbeamfamilyservices.org)).

#### OUR MISSION:

**Sunbeam Family Services is building brighter futures with all children and families.**

- |                         |                     |
|-------------------------|---------------------|
| <b>1. Welcome</b>       | <b>Evan Walter</b>  |
| <b>2. Call to Order</b> | <b>Evan Walter</b>  |
| Roll Call:              | <b>Jaedah Lewis</b> |

Evan Walter		Sarah Fisher		Marci McCloskey	
Tony Welch		Sharayah Fore		Jenny McElroy	
Michelle Kelley		Samantha Galloway		Nicole Nantois	
Todd Sanders		Kelly Gray		David Parker	
Peggy Burris		Chris Harrison		Marnie Taylor	
LaDonna Atkins		Patrick Hill		Alex Towler-Bliss, Esq.	
Jessica Bruckerhoff		Gary Huneryager		Dr. Robert Wood	
Anna Davis		Erika Kiely			

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|---|---------------------------|
| <b>3. Mission Moment</b>  | <b>Education services</b> |
| <b>4. Board Minutes – Discussion and Possible - Action Item(s)</b>  | <b>Evan Walter</b>        |
| <ul style="list-style-type: none"> <li>• Minutes of December 9, 2024 Board of Directors Meeting – <b>pg. 3</b></li> </ul>   | <b>X</b>                  |
| <b>5. Committee Minutes – Discussion</b>  | <b>Evan Walter</b>        |
| <ul style="list-style-type: none"> <li>• Minutes of November 18, 2024 ECS Committee Meeting- <b>pg. 24</b></li> <li>• Minutes of November 20, 2024 Governance Committee Meeting- <b>pg. 26</b></li> <li>• Minutes of December 3, 2024 Finance Committee Meeting- <b>pg. 28</b></li> <li>• Minutes of January 22, 2025 Executive Committee Meeting- <b>pg. 33</b></li> <li>• Minutes of January 22, 2025 Audit Committee Meeting- <b>pg. 34</b></li> </ul> |                           |
| <b>6. President’s Report</b>  | <b>Evan Walter</b>        |
| <ul style="list-style-type: none"> <li>• Possible discussion and vote to enter Executive Session pursuant to 25 O.S. § 30(B)(1) to discuss annual performance review of Chief Executive Officer</li> <li>• Close Executive Session</li> <li>• Possible vote on recommendations from Executive Session</li> </ul>  | <b>X</b>                  |
| <b>7. CEO Report</b>  | <b>Sarah Rahhal</b>       |
| <b>8. Audit Committee Report</b>  | <b>David Parker</b>       |
| <ul style="list-style-type: none"> <li>• Review and Approve FY24 Financial Statement Audit (HSPG) – <b>pg. 35</b></li> </ul>  | <b>Matt Cole</b>          |
| <b>9. Continuous Quality Improvement Committee Report</b>   | <b>Jenny McElroy</b>      |
| <b>10. Early Childhood Services Committee</b>   | <b>LaDonna Atkins</b>     |
| <b>11. Early Head Start/Head Start Policy Council Report</b>  | <b>Peggy Burris</b>       |



**12. Finance Committee Report – Action Item(s)**

**Todd Sanders**

- Review and Approve Financial Condition of the Agency
  - Final October, November, December 2024 Financials – **pg. 70** X
- Review and Approve United Way FY26 application– **pg. 83** X
- Review and Approve Budget Modification for grant 06CH012537– **pg. 158** X
- Review and Approve Renovation of the Sunbeam Early Education Center X

**13. Governance Committee Report**

**Alex Towler-Bliss**

- Review and Approve FY26 Sunbeam Officer Nomination/Selection X
  - Alex Towler-Bliss – President Elect
  - Sharayah Fore- Secretary
  - Todd Sanders – Treasurer
- Review and Approve Board Members additional terms X
  - Gary Huneryager – Third Term
  - Michelle Kelley – Second Term
  - Jenny McElroy – Second Term
  - Nicole Nantois – Second Term
  - Todd Sanders – Third Term
  - Marnie Taylor – Third Term
  - Tony Welch- Second Term
- Review and Approve FY26 Board Member Slate - **pg. 167** X
- Review and Approve Sunbeam Bylaws Update - **pg. 169** X

**14. Resource Development Report**

**Peggy Burris**

**15. New Business**

**Evan Walter**

**16. Adjourn**

**FY 25 Meeting Dates:**

May 5, 2025 @ noon

June 23, 2025 @ noon

**Upcoming events:**

Shine A Light- March 27<sup>th</sup>

The meeting shall be conducted at Sunbeam Home, 1100 NW 14th ST., Oklahoma City, Oklahoma 73106. Any changes to meeting location shall be subject to authorization under the Oklahoma Open Meeting Act.