



AGENDA

SUNBEAM FAMILY SERVICES, INC. BOARD OF DIRECTORS

REGULAR BOARD MEETING, AUGUST 26, 2024

12:00 – 1:30 PM

This Board Meeting will be held at Sunbeam Home, 1100 NW 14th ST., Oklahoma City, Oklahoma 73106 in accordance with the Administrative Procedures Act and Open Meeting Act. Notice of this Meeting is being provided at least twenty-four (24) hours in advance of the meeting by posting at Sunbeam’s principal location at 1100 NW 14th Street, Oklahoma City, Oklahoma, and on Sunbeam’s website (www.sunbeamfamilyservices.org).

OUR MISSION:

Sunbeam Family Services is building brighter futures with all children and families.

1. Welcome **Evan Walter**

2. Call to Order **Evan Walter**
 Roll Call: **Jaedah Lewis**

Evan Walter		Sharayah Fore		Jenny McElroy	
Tony Welch		Samantha Galloway		Vanessa Morrison	
Michelle Kelley		Kelly Gray		Nicole Nantois	
Todd Sanders		Chris Harrison		David Parker	
Peggy Burris		Patrick Hill		Marnie Taylor	
LaDonna Atkins		Gary Huneryager		Alex Towler-Bliss, Esq.	
Anna Davis		Erika Kiely		Dr. Robert Wood	
Stephanie Dean		Carrie Leonard			
Sarah Fisher		Marci McCloskey			

3. Mission Moment **Sarah Rahhal**

4. Board Minutes – Discussion and Possible - Action Item(s) **Evan Walter**
 • Minutes of June 26, 2024 Board of Directors Meeting – **pg. 3** **X**

5. Committee Minutes – Discussion **Evan Walter**

- Minutes of June 18, 2024 Finance Committee Meeting- **pg.**
- Minutes of July 31, 2024 Executive Committee Meeting- **pg.**

6. President’s Report **Evan Walter**

- Possible discussion and vote to enter Executive Session pursuant to 25 O.S. § 30(B)(1) to discuss annual performance review of Chief Executive Officer **X**
- Close Executive Session
- Possible vote on recommendations from Executive Session **X**
- Review and Approve Bereavement Policy for part time staff **X**
- Discontinue Friends of Sunbeam as an Auxiliary Group and recognize them as a volunteer committee serving under the direction of the Board Resource Development Committee **X**



7. CEO Report
8. Audit Committee Report
9. Continuous Quality Improvement Committee Report
10. Early Childhood Services Committee
11. Early Head Start/Head Start Policy Council Report
12. Finance Committee Report – *Action Item(s)*
 - Review and Approve Financial Condition of the Agency
 - Final May 2024 Financials – **pg. 66**
13. Governance Committee Report
14. Resource Development Report
15. New Business
16. Adjourn

Sarah Rahhal
David Parker
Jenny McElroy
LaDonna Atkins
Peggy Burris
Todd Sanders

X
Alex Towler-Bliss
Carrie Leonard
Evan Walter

FY 25 Meeting Dates:

October 28, 2024 @ noon
December 9, 2024 @ noon
February 24, 2025 @ noon
April 28, 2025 @ noon
June 30, 2025 @ noon

Upcoming Events:

Hope Society Luncheon- August 28th @ noon
OHS Governance Training – September 18th from 2-4 pm
OHS Governance Training – September 19th from 5-7 pm
Foster Care Family Night Out:

- September 27th from 5-8 pm
- October 25th from 5-8 pm

Fiestas de las Americas Parade – September 28th

The meeting shall be conducted at Sunbeam Home, 1100 NW 14th ST., Oklahoma City, Oklahoma 73106. Any changes to meeting location shall be subject to authorization under the Oklahoma Open Meeting Act.