



AGENDA

SUNBEAM FAMILY SERVICES, INC. BOARD OF DIRECTORS REGULAR BOARD MEETING, OCTOBER 25, 2021 12:00 – 1:30 PM

This Board Meeting will be held at Pierce Early Education Center, 2701 S. Tulsa, Oklahoma City, Oklahoma in accordance with the Administrative Procedures Act and Open Meeting Act. Notice of this Meeting is being provided at least twenty-four (24) hours in advance of the meeting by posting at Sunbeam’s principal location at 1100 NW 14th Street, Oklahoma City, Oklahoma, and on Sunbeam’s website (www.sunbeamfamilyservices.org).

OUR MISSION:

Sunbeam Family Services provides people of all ages with help, hope, and the opportunity to succeed through Early Childhood, Foster Care, Counseling and Senior Services.

- 1. **Welcome** Todd Sanders
- 2. **Call to Order** Todd Sanders
Roll Call: Stacy Hennigh

Todd Sanders		Bob Harbison		Robert Ruiz	
Chris Harrison		Diana Harden		Alex Towler, Esq.	
Marnie Taylor		Candy Herral		Evan Walter	
Gary Huneryager		Patrick Hill		Mekeia Williams	
Sarah Roberts		Dr. Mary McCoy		Dr. Robert Wood	
Aimee Ahpeatone		David Parker			
Peggy Burris		Dr. Jedidiah Perdue			
Cindy Fairchild		Mark Potts			
Sarah Glick		Becky Roten			

- 3. **Mission Moment – Honoring Tony Welch** Todd Sander
- 4. **President’s Report – Discussion and Possible - *Action Item(s)*** Todd Sanders
 - Possible discussion and vote to enter Executive Session pursuant to 25 O.S. § 30(B)(1) to discuss annual performance review of Chief Executive Officer X
 - Close Executive Session
 - Possible vote on recommendations from Executive Session X
 - Introduce Recommendations for the 2022-2025 Strategic Plan
 - Review & Approve Vaccination Policy - **pg. 3** X
- 5. **Board Minutes – Discussion and Possible - *Action Item(s)*** Todd Sanders
 - Minutes of August 23, 2021 Board of Directors Meeting – **pg. 7** X
- 6. **Committee Minutes – Discussion and Possible - *Action Item(s)*** Todd Sanders
 - Minutes of August 2, 2021 Executive Committee Meeting – **pg. 10**
 - Minutes of August 17, 2021 Business Operations Committee Meeting – **pg. 13**
 - Minutes of August 26, 2021 Policy Council Meeting – **pg. 18**
 - Minutes of September 15, 2021 External Relations Committee Meeting – **pg. 25**
 - Minutes of September 15, 2021 Governance Committee Meeting – **pg. 28**
 - Minutes of September 16, 2021 PQI Committee Meeting – **pg. 30**
 - Minutes of September 23, 2021 ECS Committee Meeting – **pg. 34**

- Minutes of September 24, 2021 Policy Council Meeting – **pg. 37**

7. CEO/Staff Report

Sarah Rahhal

- Agency Update/Dashboard

8. Business Operations Committee Report – *Action Item(s)*

Gary Huneryager

- Review and Approve Financial Condition of the Agency
 - Final June 2021 Financials – **pg. 44** X
 - Final July 2021 Financials – **pg. 48** X
 - Final August 2021 Financials – **pg. 52** X

9. Early Childhood Services Committee– *Action Item(s)*

Dr. Mary McCoy

- Review and Approve Community Assessment - **pg. 56** X
- Review & Approve 2021-2022 EHS Proposed Selection Criteria – **pg. 139** X
- Review & Approve 2021-2022 HS Proposed Selection Criteria – **pg. 140** X
- Review & Approve 2022-2023 OHS Delegate Application-06CH011443/03 – **pg. 141** X
- Review & Approve OHS 06HP000119 CCP3 Continuation Application X
- Review & Approve 2021 Focus 2 Health Non-Compliance – **pg. 145** X

10. Governance Committee Report – *Action Item(s)*

Cindy Fairchild

- Review and Approve Sunbeams Code of Ethics – **pg. 154** X

11. Early Head Start/Head Start Policy Council Report

Mekeia Williams

12. External Relations Committee Report

Evan Walter

- Board Engagement Plan – **pg. 160**

13. Friends of Sunbeam Report

Diana Harden

14. PQI Committee Report

Dr. Robert Wood

15. New Business

Todd Sanders

16. Adjourn

Next Meeting Date

December 6, 2021 @ noon

The meeting shall be conducted at Pierce Early Education Center, 2701 S. Tulsa Ave., Oklahoma City, Oklahoma 73108. Any changes to meeting location shall be subject to authorization under the Oklahoma Open Meeting Act.