



AGENDA

SUNBEAM FAMILY SERVICES, INC. BOARD OF DIRECTORS REGULAR BOARD MEETING, JUNE 28, 2021 12:00 – 1:30 PM

This Board Meeting will be held at Pierce Early Education Center, 2701 S. Tulsa, Oklahoma City, Oklahoma in accordance with the Administrative Procedures Act and Open Meeting Act. Notice of this Meeting is being provided at least twenty-four (24) hours in advance of the meeting by posting at Sunbeam’s principal location at 1100 NW 14th Street, Oklahoma City, Oklahoma, and on Sunbeam’s website (www.sunbeamfamilyservices.org).

OUR MISSION:

Sunbeam Family Services provides people of all ages with help, hope, and the opportunity to succeed through Early Childhood, Foster Care, Counseling and Senior Services.

- 1. **Welcome** Sarah Roberts
- 2. **Call to Order** Sarah Roberts
Roll Call: Stacy Hennigh

Sarah Roberts		Sarah Glick		Mark Potts	
Todd Sanders		Kelly Gray		Robert Ruiz	
Marnie Taylor		Bob Harbison		Evan Walter	
Gary Huneryager		Diana Harden		Mekeia Williams	
Phyllis Stong		Chris Harrison		Tony Welch	
Aimee Ahpeatone		Candy Herral		Robert Wood	
Todd Bondy		Patrick Hill			
Peggy Burris		Dr. Mary McCoy			
Cindy Fairchild		David Parker			

- 3. **Board Minutes – Discussion and Possible - *Action Item(s)*** Sarah Roberts
 - Minutes of April 26, 2021 Board of Directors Meeting – **pg. 3** X
- 4. **Committee Minutes – Discussion and Possible - *Action Item(s)*** Sarah Roberts
 - Minutes of April 15, 2021 Early Childhood Services Committee Meeting – **pg. 10**
 - Minutes of May 5, 2021 PQI Committee Meeting – **pg. 11**
 - Minutes of May 11, 2021 Governance Committee Meeting – **pg. 14**
 - Minutes of May 18, 2021 Executive Committee Meeting – **pg. 17**
 - Minutes of May 25, 2021 Business Operations Committee Meeting – **pg. 22**
 - Minutes of May 27, 2021 Early Childhood Services Committee Meeting – **pg. 26**
- 5. **CEO/Staff Report** Sarah Rahhal
 - Introduction of Sunbeam’s new Chief Financial Officer
 - Agency Update/Dashboard
- 6. **Business Operations Committee Report – *Action Item(s)*** Gary Huneryager
 - Review and Approve Financial Statements March and April 2021 – **pg. 29** X
 - Review and Approve Final FY22 Budget – **pg. 38** X
- 7. **Governance Committee Report – *Action Item(s)*** Cindy Fairchild

- Review and Approve Committee Charters X
 - i. Governance Committee Charter - **pg. 49**
 - ii. External Relations Committee Charter – **pg. 52**
 - iii. PQI Committee Charter – **pg. 53**
 - Review and Approve slate of Officers for FY22 X
 - i. Todd Sanders – Board President
 - ii. Sarah Roberts – Board Past President
 - iii. Chris Harrison – Board President Elect
 - iv. Gary Huneryager – Board Treasurer
 - v. Marnie Taylor – Board Secretary
 - FY22 Board Member(s) Recruitment and Nominations X
 - i. Jedidiah Perdue, M.D.
 - ii. Becky Ross Roten
 - iii. Alex Towler
 - Approve Board Members Additional Terms
 - i. Sarah Glick – Second 3 year Term X
 - ii. Peggy Burris – Second 3 year Term X
 - iii. Robert Ruiz – Third 3 year Term X
- 8. Early Childhood Services Committee Report – *Action Item(s)*** **Chris Harrison**
- Review and Approve Edwards Elementary Lease – **pg. 55** X
 - Review and Approve One-Time OHS Application for Pierce Parking Lot Funding – **pg. 77** X
 - Review and Approve 120 Day Action Plan for Focus 2 – **pg. 78** X
- 9. Audit Committee Report** **Candy Herral**
- 10. Early Head Start/Head Start Policy Council Report** **Mekeia Williams**
- 11. Friends of Sunbeam Report** **Diana Harden**
- 12. PQI Committee Report** **Robert Ruiz**
- 13. External Relations Committee Report** **Kelly Gray**
- 14. President’s Report – Discussion and Possible - *Action Item(s)*** **Sarah Roberts**
- End of year gratitude and celebration
 - Incoming President Todd Sanders introduce 2021-2022 Board Leadership Team
 - Incoming President Todd Sanders discussion on Strategic Planning

15. Adjourn

FY22 Meeting Dates

August 23, 2021 February 28, 2022

October 25, 2021 April 25, 2022

December 6, 2021 June 27, 2022

The meeting shall be conducted at Pierce Early Education Center, 2701 S. Tulsa Ave., Oklahoma City, Oklahoma 73108. Any changes to meeting location shall be subject to authorization under the Oklahoma Open Meeting Act.