



AGENDA

SUNBEAM FAMILY SERVICES, INC. BOARD OF DIRECTORS REGULAR BOARD MEETING, APRIL 26, 2021 12:00 – 1:30 PM

This Board Meeting will be held at Pierce Early Education Center, 2701 S. Tulsa, Oklahoma City, Oklahoma in accordance with the Administrative Procedures Act and Open Meeting Act. Notice of this Meeting is being provided at least twenty-four (24) hours in advance of the meeting by posting at Sunbeam’s principal location at 1100 NW 14th Street, Oklahoma City, Oklahoma, and on Sunbeam’s website (www.sunbeamfamilyservices.org).

OUR MISSION:

Sunbeam Family Services provides people of all ages with help, hope, and the opportunity to succeed through Early Childhood, Foster Care, Counseling and Senior Services.

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| 1. Welcome | Sarah Roberts |
| 2. Call to Order: | Sarah Roberts |
| Roll Call: | Stacy Hennigh |

Sarah Roberts		Sarah Glick		Mark Potts	
Todd Sanders		Kelly Gray		Robert Ruiz	
Marnie Taylor		Bob Harbison		Evan Walter	
Gary Huneryager		Diana Harden		Mekeia Williams	
Phyllis Stong		Chris Harrison		Tony Welch	
Aimee Ahpeatone		Candy Herrald		Robert Wood	
Todd Bondy		Patrick Hill			
Peggy Burris		Mary McCoy			
Cindy Fairchild		David Parker			

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| 3. Mission Moment | Angela Fultz |
| 4. Board Minutes – Discussion and Possible <i>Action Item(s)</i> | Sarah Roberts |
| • Minutes of February 22, 2021 Board of Directors Meeting – pg. 3 | X |
| • Minutes of April 12, 2021 Special Board of Directors Meeting – pg. 9 | X |
| 5. Committee Minutes – Discussion and Possible Action Item(s) | Sarah Roberts |
| • Minutes of February 12, 2021 Friends of Sunbeam Meeting – pg. 11 | |
| • Minutes of February 19, 2021 Business Operations Committee Meeting – pg. 13 | |
| • Minutes of February 25, 2021 Policy Council Meeting – pg. 22 | |
| • Minutes of March 23, 2021 Governance Committee Meeting – pg. 28 | |
| • Minutes of March 25, 2021 External Relations Committee Meeting – pg. 31 | |
| • Minutes of March 25, 2021 ESC Committee Meeting – pg. 34 | |
| • Minutes of March 25, 2021 Policy Council Meeting – pg. 37 | |
| • Minutes of April 8, 2021 Special Policy Council Meeting – pg. 43 | |
| 6. President’s Report – Discussion and Possible Action Item(s) | Sarah Roberts |
| • Edwards Lease | X |

- Strategic Planning
- Oklahoma Senate Bill 22

7. CEO/Staff Report

Sarah Rahhal

- Agency Update/Dashboard
- Update on Edwards Elementary Lease

8. Business Operations Committee Report – *Action Item(s)*

Gary Huneryager

- Review and Approve Financial Statements YTD February 2021 – **pg. 46**
- FY22 Budget to Business Operations at May 25th meeting

X

9. Early Head Start/Head Start Policy Council Report

MeKeia Williams

10. External Relations Committee Report

Kelly Gray

- Senior Services Match Campaign
- Shine a Light

11. Governance Committee Report – *Action Item(s)*

Cindy Fairchild

- Bylaws Revisions – **pg. 52**
 - Revise quorum requirement to require quorum for Committees to make recommendations to the Board of Directors
 - Revise name of Officer Nominating Task Force to Officer Nominating Sub-Committee
- FY22 Board Recommendations Discussion
- Committee Charters Update

X

12. PQI Committee Report

Robert Ruiz

13. Early Childhood Services Committee Report – *Action Item(s)*

Chris Harrison

- Integrated Service Plan 2021 – **pg. 59**
- Community Assessment 2020 – **pg. 243**
- Early Childhood Services Annual Self-Assessment – **pg. 330**
- EHS-CCP1 Continuation Application – **pg. 353**
- EHS-CCP2 Baseline Application – **pg. 359**

X

X

X

X

X

14. Audit Committee Report

Candy Herral

15. Friends of Sunbeam Report

Diana Harden

16. Adjourn

Upcoming meeting(s):

June 28, 2021 – 12:00 – 1:30 pm

FY22 Meeting Dates

August 23, 2021 February 28, 2022

October 25, 2021 April 25, 2022

December 6, 2021 June 27, 2022

The meeting shall be conducted at Pierce Early Education Center, 2701 S. Tulsa Ave., Oklahoma City, Oklahoma 73108. Any changes to meeting location shall be subject to authorization under the Oklahoma Open Meeting Act.