



AGENDA
SUNBEAM FAMILY SERVICES, INC. BOARD OF DIRECTORS
BOARD MEETING, OCTOBER 26, 2020
12:00 – 1:30 PM

This Board Meeting will be conducted via videoconference and telephone conference in Oklahoma City, Oklahoma in accordance with the Open Meetings Act, as amended by SB 661. Separate Notice of this Meeting shall include access information for the public and state how each participating Board Member shall appear (i.e. videoconference or telephone conference). Both this Agenda and public Notice shall be posted on Sunbeam’s website at least 24 hours in advance of the Regular Meeting.

OUR MISSION:

Sunbeam Family Services provides people of all ages with help, hope, and the opportunity to succeed through Early Childhood, Foster Care, Counseling and Senior Services.

- 1. Welcome** Todd Sanders
- 2. Call to Order:** Todd Sanders
- Roll Call: Stacy Hennigh

Sarah Roberts		Sarah Glick		Mark Potts	
Todd Sanders		Kelly Gray		Robert Ruiz	
Marnie Taylor		Bob Harbison		Evan Walter	
Gary Huneryager		Diana Harden		Jeffery Weakley	
Phyllis Stong		Chris Harrison		Tony Welch	
Aimee Ahpeatone		Candy Herral		Robert Wood	
Todd Bondy		Patrick Hill			
Peggy Burris		Mary McCoy			
Cindy Fairchild		David Parker			

- 3. Mission Moment – Celebrate Babies Week** Amy Chlouber
- 4. Board Minutes – Discussion and Possible Action Item(s):** Todd Sanders
 - Minutes of August 24, 2020 Board of Directors Meeting – **pg. 3** X
 - Minutes of September 14, 2020 Board of Directors Meeting – **pg. 16**
- 5. Committee Minutes – Discussion and Possible Action Item(s):** Todd Sanders
 - Minutes of August 21, 2020 Business Operations Committee Meeting – **pg. 18**
 - Minutes of September 11, 2020 Friends of Sunbeam Meeting – **pg. 28**
 - Minutes of September 22, 2020 Executive Committee Meeting – **pg. 31**
 - Minutes of September 22, 2020 PQI Committee Meeting – **pg. 32**
 - Minutes of September 22, 2020 Governance Committee Meeting – **pg. 36**
 - Minutes of September 24, 2020 External Relations Committee Meeting – **pg. 39**
 - Minutes of September 24, 2020 ESC Committee Meeting – **pg. 45**
- 6. President’s Report – Discussion and Possible Action Item(s):** Todd Sanders

- Possible discussion and vote to enter Executive Session pursuant to 25 O.S. § 30(B)(1) to discuss annual performance review of Chief Executive Officer. X
 - Close Executive Session
- Possible vote on recommendations from Executive Session X
- Executive Committee Report X
 - Childcare Benefit Policy
 - Mileage Policy

7. CEO/Staff Report

Sarah Rahhal

- Agency Highlights - Dashboard
- COVID-19 Update

8. Business Operations Committee Report – *Action Item(s)*

Gary Huneryager

- Review and Approve Financial Statements YTD August 2020 – X
- Paycheck Protection Program (PPP) Loan

9. Early Head Start/Head Start Policy Council Report

Jeffery Weakley

10. External Relations Committee Report

Kelly Gray

- The giving climate
- How Board Members can support the end of year Fundraising Campaign next month

11. Governance Committee Report – *Action item (s)*

Cindy Fairchild

- Sunbeam Foundation Membership
 - Five (5) members for additional 3 year term X
 - One (1) member to serve as Advisory Director X
- Sunbeam Foundation Annual Forms X
- Committee Charters

12. PQI Committee Report

Robert Ruiz

13. Early Childhood Services Committee Report – *Action Item(s)*

Chris Harrison

- Review and Approve 2020-2021 EHS Proposed Selection Criteria – **pg. 53** X
- Review and Approve 2020-2021 HS Proposed Selection Criteria – **pg. 54** X

14. Audit Committee Report

Candy Herrald

15. Friends of Sunbeam Report

Diana Harden

16. Adjourn

**Upcoming meeting(s):
December 7, 2020 – 12:00 – 1:30 pm**

The meeting will be conducted at 1100 NW 14th Street, Oklahoma City, Oklahoma 73106, or via video and telephone conference as authorized by the Oklahoma Open Meeting Act.